

Holy Faith Secondary School

Clontarf



Transition Year School Show Participation Policy - Draft

Purpose

This policy outlines the expectations for student participation in the Transition Year (TY) school show/musical. It ensures the success of the production by promoting commitment, fairness, and safety for all involved. It is expected that students will always follow the school's Code of Behaviour.

1. Attendance Commitment

1.1 Rehearsals throughout the year

- It is expected that all students attend scheduled rehearsals.
- Students are expected to arrive on time, fully prepared, and stay for the duration of the rehearsal.
- Rehearsal schedules will be distributed in advance to allow for planning around other TY commitments.
- Parents and students will be informed of the dates during the TY information meeting at the end of 3rd Year. This information will also be shared with parents digitally via the school app.

1.2 Final two weeks prior to the show

- Attendance is required for *all* rehearsals and technical/dress rehearsals in the two weeks leading up to the show.
- In the event of an emergency, where a student is unable to attend all rehearsals, contact should be made with the Year Head by the parent/guardian via telephone or email.
- These final rehearsals are critical for coordinating staging, lighting, sound, and final performance details.
- Absence during this time may result in removal from scenes or roles at the discretion of the school principal, who will make the final decision.

1.3 Show week

- All students are expected to participate in the production, either on stage or backstage.
- Parents and students are informed of the dates during the TY information meeting at the end of 3rd Year to ensure that students are available.

2. Health and Safety

- Participation in rehearsals and performances must comply with the school's health and safety guidelines.
- Students must wear appropriate footwear and clothing for movement, as advised by the production team.
- Any injury, illness, or condition that may affect a student's ability to rehearse or perform safely must be reported to a teacher or director as soon as is practicable.
- Emergency contact details and medical information must be up to date with the school office.

3. Fairness and Responsibility

- Participation in the school show is a team effort. Regular attendance demonstrates respect and fairness to fellow cast members and the production team.
- Missed rehearsals impact others' ability to rehearse effectively and can delay overall progress.
- Students unable to maintain regular attendance or meet rehearsal expectations may have their roles re-assigned to ensure the integrity of the production.
- Commitment, cooperation, and a positive attitude are essential to fostering a respectful and enjoyable rehearsal environment.

4. Communication

- If a student is unable to attend a rehearsal for a valid reason (e.g., illness or family emergency), this must be communicated to the production team **in advance** where possible.
- In the event of an emergency, where a student is unable to attend all rehearsals during the two weeks prior to the show, contact should be made with the Year Head by the parent/guardian via telephone or email.
- Unexplained or repeated absences may lead to a review of the student's continued participation in the show.
- If it is decided that a student should be removed from scenes, a role or the show, the parent/guardian will be contacted by the Year Head before this is communicated to the student.

This policy was ratified by the Board of Management on:

4th March 2026


Margaret Lennon
Chairperson
Board of Management


Audrey Carty
Principal
Secretary to Board of Management